



# Course Catalog

1/1/12 – 1/1/13

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## COURSE CATALOG

Recognized locally as a leader in pre-hospital education and training, EMSTA College is an advocate for the development of quality EMS care. We strive to positively impact the local EMS community by continually monitoring the effectiveness of our teaching methodology with each Program we offer.

EMSTA College offers Emergency Medical Educational Programs to meet the needs of the general community at large. Students' backgrounds range from the lay public to Emergency Medical Technicians, Paramedics, and Registered Nurses.

Our Mission is to prepare students to become the most competent and compassionate care givers in the field of Emergency Pre-hospital Medicine who will meet state and national expectations within the profession.

### GENERAL INFORMATION

#### **Approval Statement**

EMSTA College's approval to operate in the State of California is based on provisions of the California Private Postsecondary Education Act (CPPEA) of 2009, which is effective January 1, 2010. EMSTA College under section 94802 (a) of CPPEA, will by operation of law, be approved until June, 2012. The Act is administered by the Bureau for Private Postsecondary Education, under the Department of Consumer Affairs. The Bureau can be reached at: P.O. Box 980818, Sacramento, CA 95798-0818, 888-370-7589.

EMSTA College has never filed for bankruptcy petition, operated as a debtor in possession or had a petition of bankruptcy filed against it under Federal law.

#### **Locations**

Main Campus:

All courses are taught at  
EMSTA College - School Code: #76587376  
11489 Woodside Ave., Santee, CA 92071

#### **Publication Date**

This catalog is published to cover the time period from January 1, 2011 – January 1, 2012. It will be up-dated on an annual basis.

#### **Training Programs Approved**

EMT-Basic	–	140 hrs.
EMT-Paramedic	–	1,249 hrs.
Phlebotomy Technician	–	120 hrs.
ECG Technician	–	32 hrs.

#### **Transfer or Articulation Agreements**

This institution has not entered into a transfer or articulation agreement with any other college or university.

## **“NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION “**

The transferability of credits you earn at EMSTA College is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in EMSTA College is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending EMSTA College to determine if your certificate will transfer.

### **Number of Credits Required for Program Completion**

This institution does not offer credits for program completion. However, if we were to utilize that format, the paramedic training program would be worth 35 units. It is important to note that EMSTA College utilizes a clock hour format as required by the BPPE (Bureau for Private Postsecondary Education). Based on the industry standard conversion for Universities and Colleges, a credit hour is the amount of class contact time. For colleges and universities that operate on a regular two semester academic year, a one credit course would be equivalent to 16 hours of class contact time per week, which amounts to one hour per week through the length of the semester. Thus, the average course of three credits would mean 48 hours of class contact time for the length of the semester, typically broken down into three hours per week. At the end of the semester, the student would be awarded three credits toward his/her degree. Therefore, based on this calculation, EMSTA College’s 560-hour didactic portion would be the equivalent of 35 unit hours.

### **Community Service**

Students enrolled in the paramedic training program will be required to participate in community service volunteer work. The type of this work will be determined by the school, and the student will be notified in advance. Examples of this type of work could include volunteering time working with the “Epic Medic” program.

### **Student Record Keeping**

EMSTA College maintains student records at the school site for five years from the last date of attendance. Transcripts are maintained permanently.

EMSTA College shall maintain records of the name, address, e-mail address, and telephone number of each student who is enrolled in an educational program.

EMSTA College shall maintain, for each student granted a certificate by EMSTA College, permanent records of all of the following:

- The certificate granted and the date on which that certificate was granted.
- The courses and units on which the certificate was based.
- The grades earned by the student in each of those courses.

### **English-as-a-Second-Language Disclosure**

This school does not provide English-as-a-Second-Language programs or instruction. All students enrolling in these programs must be able to read, write, and comprehend the English language.

## **Section 504/ADA Policy**

EMSTA College does not discriminate in admission or access to our program on the basis of age, race, color, sex, disability, sexual orientation or national origin. If you would like to request academic adjustment or auxiliary aids, please contact the campus Program Director. You may request academic adjustments or auxiliary aids at any time. The Program Director is responsible for coordinating compliance with Section 504 of the Rehabilitation Act of 1973 and Title III of the Americans with Disabilities Act of 1990.

Applicants who are persons with disabilities, as defined in paragraph 104.3(j) of the regulation under Section 504 of the Rehabilitation Act of 1973, may apply for admittance into the program. The School will work with the applicant or student to determine whether reasonable accommodations can be effective and/or are available.

Any qualified individual with a disability requesting an accommodation or auxiliary aid or service should follow this procedure:

- Notify the Program Director in writing of the type of accommodation needed, date needed, documentation of the nature and extent of the disability, and of the need for the accommodation or auxiliary aid. The request should be made during the first week of class. You may contact the Program Director by telephone at 619-593-6782. The Program Director will respond within two weeks of receiving the request.

## **Admission Policies and Procedures**

- ❖ EMSTA College does not discriminate with respect to race, color, creed, sex, age, disabling conditions, handicaps, or national origin
- ❖ Students must be 18 years of age or older
- ❖ Students must provide a copy of their High School diploma, Certificate of completion or GED
- ❖ Students must provide a current resume (Paramedic students only)
- ❖ Students must possess and provide a copy of current EMT-B Certification, renewed within the past 12 months prior to beginning of class (Paramedic students only)
- ❖ Students must provide a copy of a current American Heart Association, Healthcare Provider or American Red Cross, Professional Rescuer CPR card. No other certifying organizations will be accepted.
- ❖ Certain types of felonies may slow the certification process and/or prohibit acceptance into the program.
- ❖ Students are responsible for providing a criminal background check as follows:
  - Paramedic and Phlebotomy students: <http://emstabackgroundcheck.com>
  - This background check covers residency over the past 7 years. An additional fee for out-of-state residences may be charged. This is the only background check EMSTA College will accept for Paramedic students.
- ❖ Students must pass drug screens.
  - Paramedic and Phlebotomy students are responsible for providing EMSTA College with drug screen documentation. Please complete this requirement from the background web site: <http://emstabackgroundcheck.com>
  - This is the only drug screen test EMSTA College will accept for Paramedic students.
- ❖ Students must provide a record of updated records (Paramedic, EMT-Basic & Phlebotomy students only):
  - Annual tuberculosis screening: Mantoux tuberculosis test or if positive, Health Departments guidelines for follow up
  - Positive titer to MMR (Measles, Mumps, Rubella) or vaccination against same or a physician's statement of disease concerning MMR
  - Varicella immunity
  - Immunizations: tetanus immunization within the past 10 years
  - Vaccine/immunity Hepatitis B (recommended)
- ❖ Students must provide a copy of current medical insurance coverage (policy or wallet card). Students must maintain medical insurance throughout the Paramedic training course.
- ❖ Students must provide two letters of recommendation (Professional, i.e., Supervisor, Nurse, Doctor, Fire Chief, etc.) (Paramedic students only)
- ❖ Students must provide proof of at least one year, full-time equivalent, field EMT experience (Paramedic students only)

- ❖ Students must provide a copy of a valid driver's license, State-issued identification card or other government-issued photographic identification
- ❖ Students must provide a copy (firefighters exempt) DMV Ambulance Driver's License (Paramedic students only)
- ❖ Students must provide a copy (firefighters exempt) Medical Examiner Certificate (Paramedic students only)
- ❖ Students must successfully complete entrance testing: Wonderlic SLE Test with a passing score of 20 (Paramedic and Phlebotomy students only).
- ❖ Students must successfully complete a Paramedic Prep, or Paramedic Prep class at EMSTA College (Paramedic students only)
- ❖ Students must successfully complete Anatomy and Physiology class, with lab, or Paramedic A&P at EMSTA College (Paramedic students only)
- ❖ Students must successfully complete the application process (all students). Paramedic students must complete Admission Board review and skills demonstration/competency.

### **Financial Aid**

EMSTA accepts 2 types of GI Bill benefits:

- The Post-9/11 GI Bill provides financial support for education and housing to individuals with at least 90 days of aggregate service on or after September 11, 2001, or individuals discharged with a service-connected disability after 30 days.
- The Montgomery GI Bill program provides up to 36 months of education benefits. This benefit may be used for degree and certificate programs.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and if the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

### **Student Services**

#### ❖ **Mentoring Program**

The instructor acts as a mentor for the student in this capacity and will support the student through the didactic portion of the Program. Additionally, we offer assistance for placement after graduation by helping the students secure an interview.

#### ❖ **Placement Assistance**

EMSTA College does not guarantee employment for its graduates. We will assist students in their job search after they successfully complete their studies by offering information on job opportunities and guidance in resume preparation and interviewing techniques. The school will make a reasonable effort to satisfy the wishes of a graduate as to location. The more flexible a graduate can be regarding initial employment, the easier it is for the school to assist in placement.

#### ❖ **Housing**

EMSTA College does not assume responsibility for student housing, does not have dormitory facilities under its control, nor offers student housing assistance. According to rentals.com for Santee/El Cajon/Lakeside, CA rental properties start at approximately \$800 per month.

#### ❖ **Medical Research Library**

The Grossmont Healthcare District Library  
 9001 Wakarusa  
 La Mesa, CA 92041  
 619-825-5010

Please utilize this resource as needed for your research needs. There is a librarian on duty to assist you. There is no charge to access the library, but you must comply with the hours of operation. Please call ahead prior to your arrival, although you need not make a reservation. There are computers, periodicals, and numerous reference textbooks available for your use.

## **Student Complaint/Grievance Procedure**

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to:

Bureau for Private Postsecondary Education  
P.O. Box 980818  
Sacramento, CA 95798-0818  
[www.bppe.ca.gov](http://www.bppe.ca.gov)  
Phone: 888.370.7589 or 916. 431.8959; Fax: 916.263.1897.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 888.370.7589 or 916.431.8959, or by completing a complaint form, which can be obtained on the bureau's Internet Web site [www.bppe.ca.gov](http://www.bppe.ca.gov).

A student may also file a grievance at the school level by contacting the Program Director, Rick Foehr at 619-593-6782, Ext. 1 or by email, [rick@emstacollege.com](mailto:rick@emstacollege.com).

## **Refund Policy**

### ***Student's Right to Cancel***

1. You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.
2. Cancellation may occur when the student provides a written notice of cancellation at the following address: EMSTA, 11489 Woodside Avenue, Santee, CA 92071. This can be done by mail or by hand delivery.
3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

### ***Withdrawal from the Program***

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less a registration or administration fee not to exceed \$250.00, and less any deduction for equipment not returned in good condition, within 45 days of withdrawal. If the student has completed more than 60 percent of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 21 days.
- The student fails to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days in the program), multiplied by the number of days scheduled to attend, prior to withdrawal. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 21 days.

For programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

## **ACADEMIC POLICIES - General**

### **Standards of Satisfactory Progress**

- ❖ All students are required to maintain satisfactory progress toward the completion of their program of study. Student progress is evaluated at the end of the each course. Progress is based on obtaining an 80% in each course. Failure to achieve an 80% in a course will result in a meeting with the instructor and/or course coordinator where an action plan will be developed with the student. Students who do not receive an 80% grade in a course will be required to complete make-up work or repeat the course.

### **Disciplinary Procedures**

- ❖ Should a student fail or drop any portion of the program(s) twice, he/she will not be invited back for a third attempt.
- ❖ The Program Director has the final discretion to determine the pass/fail criteria.

### **Probation**

- ❖ The Program Director or Clinical Coordinator will place students on probation for not receiving an 80% grade in a course.
- ❖ Students may be placed on probation for a non-academic reason including but not limited to the following:
  - Repeated and/or unexcused absence
  - Repeated and/or unexcused tardiness
  - Failure to comply with the dress or behavior codes
  - Inappropriate and/or unprofessional conduct or behavior to include:
    - **Smoking and Tobacco Products**  
Smoking and the use of any tobacco products are not allowed in any enclosed area of the facility.
    - **Use of Electronic Media**  
Access to the Internet and websites and to other types of School-paid computer access is intended for School-related business only. This policy includes personal computer access to the wireless system in the classroom setting. Cell phones/pagers are not allowed on campus, and the use of cell phones is prohibited at all times in the classroom. Rick Foehr, President, must approve any information about EMSTA College, its products or services, or other types of information that may appear in the electronic media regarding the School before the information is placed on an electronic information resource that is accessible to others. Misappropriation of proprietary digital media will result in immediate expulsion from the program.
    - **Unlawful Harassment**  
EMSTA College is committed to providing a work environment free of unlawful harassment. School policy prohibits sexual harassment and harassment based on pregnancy, childbirth or

related medical conditions, race, religious creed, color, gender, national origin or ancestry, physical or mental disability, medical condition, marital status, registered domestic partner status, age, sexual orientation, or any other basis protected by federal, state or local law or ordinance or regulation. **All such harassment is unlawful.** The School's anti-harassment policy applies to all persons involved in the operation of the School and its students. It also prohibits unlawful harassment by any employee of the School, including staff and faculty, as well as vendors, customers, students, and any other persons. It also prohibits unlawful harassment based on the perception that anyone has any of those characteristics, or is associated with a person who has or is perceived as having any of those characteristics.

*Prohibited unlawful harassment includes, but is not limited to, the following behavior:*

*Verbal conduct such as epithets, derogatory jokes or comments, slurs or unwanted sexual advances, invitations, or comments;*

*Visual displays such as derogatory and/or sexually oriented posters, photography, cartoons, drawings, or gestures;*

*Physical conduct including assault, unwanted touching, intentionally blocking normal movement or interfering with work because of sex, race, or any other protected basis;*

*Threats and demands to submit to sexual requests as a condition of continued employment, or to avoid some other loss, and offers of employment benefits in return for sexual favors; and*

*Retaliation for reporting or threatening to report harassment.*

If you believe that you have been unlawfully harassed, submit a written complaint to any School official or the President as soon as possible after the incident. You will be asked to provide details of the incident or incidents, names of individuals involved, and names of any witnesses. Staff will refer all harassment complaints to the Administration or the Director of the School. The School will immediately undertake an effective, thorough, and objective investigation of the harassment allegations.

If the School determines that unlawful harassment has occurred, effective remedial action will be taken in accordance with the circumstances involved. Any employee or student determined by the School to be responsible for unlawful harassment will be subject to appropriate disciplinary action, up to and including termination. A School representative will advise all parties concerned of the results of the investigation. The School will not retaliate against you for filing a complaint and will not tolerate or permit retaliation by management, employees or co-workers.

The School encourages all employees or students to report any incidents of harassment forbidden by this policy **immediately** so that complaints can be quickly and fairly resolved. You also should be aware that the Federal Equal Employment Opportunity Commission and the California Department of Fair Employment and Housing investigates and prosecutes complaints of prohibited harassment in employment. If you think you have been harassed or that you have been retaliated against for resisting or complaining, you may file a complaint with the appropriate agency. The nearest office is listed in the telephone book.

○ **Drug and Alcohol Abuse**

EMSTA College is concerned about the use of alcohol, illegal drugs, or controlled substances as it affects the workplace. Use of these substances, whether on or off the job can detract from an employee's or student's work performance, efficiency, safety, and health, and therefore seriously impair the employee's or student's value to the School. In addition, the use or possession of these substances on the job constitutes a potential danger to the welfare and safety of other employees or students and exposes the School to the risks of property loss or damage, or injury to other persons.

Furthermore, the use of prescription drugs and/or over-the-counter drugs also may affect an employee's or student's job performance and may seriously impair the employee's or student's value to the School.

The following rules and standards of conduct apply to all employees and students either on School property or during the workday (including meals and rest periods). Behavior that violates School policy includes:

- ☑ Possession or use of an illegal or controlled substance, or being under the influence of an illegal or controlled substance while on the job;
- ☑ Driving a School vehicle while under the influence of alcohol; and
- ☑ Distribution, sale, or purchase of an illegal or controlled substance while on the job.

Violation of these rules and standards of conduct will not be tolerated. EMSTA College also may bring the matter to the attention of appropriate law enforcement authorities.

In order to enforce this policy, EMSTA College reserves the right to conduct searches of School property or employees/students and/or their personal property, and to implement other measures necessary to deter and detect abuse of this policy.

An employee or student's conviction on a charge of illegal sale or possession of any controlled substance while off School property will not be tolerated because such conduct, even though off duty, reflects adversely on EMSTA College. In addition, the School must keep people who sell or possess controlled substances off School premises in order to keep the controlled substances themselves off the premises.

Any employee or student who is using prescription or over-the-counter drugs that may impair the employee's ability to safely perform the job or affect the safety or well-being of others, must notify school administration of such use immediately before starting or resuming work.

### **Dismissal**

- ❖ A student will be verbally counseled about inappropriate conduct. Documentation summarizing the counseling will be kept in the student's individual file. Numerous infractions will result in expulsion from the program.
- ❖ Failure to comply with the course requirements will result in expulsion from the program.
- ❖ Any student on probation will be expelled from the program should they continue to violate the terms of their probation.

### **Attendance**

- ❖ Attendance is **REQUIRED** at all didactic sessions
- ❖ A student will be allowed up to three (3) absences with prior approval of the primary instructor during the didactic segment of the program. A student will be allowed two (2), fifteen (15) minute tardies. Absences and tardies require the student to notify the School Director by appointment or telephone. Failure of the student to notify the School Director will lead to administrative probation. A student may be expelled from the program as a result of the third absence. A student will be placed on administrative probation after the third tardy, and then will be expelled from the program after the fourth tardy. This process will be held reviewable by the School Director.
- ❖ The faculty will document all absences and tardies
- ❖ It is the student's responsibility to obtain any information from didactic sessions missed. The primary instructor may require the student to perform additional assignments to make up information missed.
- ❖ Quizzes missed due to tardiness will result in a grade of zero for that quiz. The student will be required to make up quizzes missed before the next class session. The score on those quizzes will not be included in the student's cumulative score.
- ❖ Students who must miss a class due to medical illness will be required to show proof from a licensed physician in California of treatment for that documented illness. A maximum of four (4) medical absences will be allowed with notification of the primary instructor.
- ❖ Students are required to remain in class until the end of the scheduled session. If the student must leave early, the student must notify the primary instructor prior to leaving. The student is responsible for all materials/subject matter missed due to leaving prior to the end of class.
- ❖ In an emergency, only the Director or the primary instructor may cancel a class. Students should confirm class cancellation by calling the Program Director.

### **Leave of Absence**

- ❖ Requests for leave of absence may be granted for emergency reasons only. The student must submit a written request to the Program Director for approval. Supporting documentation may be required. A student may be granted a leave of absence not to exceed a total of 180 calendar days in a 12 month period. If a student does not return at the expiration of a leave, the withdrawal policy will apply.

### **Withdrawal**

- ❖ A student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:
  - The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
  - The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution or failure to return from a leave of absence
  - The student has failed to attend class for 3 class dates, thereby has incurred 3 absences

### **Student Conduct Policy**

- ❖ Students shall at all times conduct themselves in an exemplary manner, both in and out of school. A student may be dismissed for:
  - Unsatisfactory progress
  - Being under the influence of, or in the possession of, alcohol or illegal drugs of any kind
  - Insubordination and/or intolerable conduct
  - Willful abuse of school equipment or property
  - Excessive absenteeism
  - Failure to make payments on dates due

### **Dress Code**

- ❖ Students must comply with the school's dress code at all times. This requirement is mandatory.
- ❖ The intent of this policy is to promote a professional appearance of all of our students and instructional staff at EMSTA College. It is the goal of EMSTA College to promote an image to all the San Diego County Prehospital Agencies, Hospitals, and staff as well as the citizens they serve, that EMSTA College is a professional Emergency Medical Services (EMS) training program.

### **Uniform Standards**

- ❖ While attending class or field/clinical experience, students shall wear a proper and clean uniform. Students must comply with the school's uniform standards. This requirement is mandatory.

### **Student Uniform**

- ❖ A school-supplied t-shirt or polo with EMSTA logo (*EMT*).
  - *Additional shirts may be purchased from the school.*
- ❖ A school-supplied Class B uniform shirt (*Paramedic*).
- ❖ Navy blue dress slacks or EMS pants with black leather belt.
- ❖ Black boots, black polished shoes or black tennis shoes (all with non-marking soles).
  - *"Flip-flops", clogs, excessively high heels, and slippers are not acceptable.*

### **Instructional Staff**

- ❖ A school-supplied white polo shirt (*Teaching Assistants*)
- ❖ A school-supplied collared button up dress shirt (*Primary Instructors*)
- ❖ Dress slacks and belt
- ❖ Professional footwear

## Grooming Standards

- ❖ It is also the goal of EMSTA College to provide a set of grooming standards that takes the safety of all students and staff into consideration, as well as addressing a professional EMS image.
- ❖ All students must be neatly groomed with clean hair, nails, and clothing.
- ❖ Students should avoid excessive use of cosmetics, perfume, and cologne or after shave lotion.
- ❖ Hair should be well groomed and of a natural color. All students must have their hair secured off the face and base of their neck while in class.
- ❖ Face/chin must be clean-shaven at all times.
  - *Chin is defined as the center portion of the lower jaw beginning at the lower lip (no goatees)*
  - *Mustaches are allowed but must be kept neatly trimmed at all times*
- ❖ Hair must not rest on the collar of a Class “B” or polo uniform shirt during any field/clinical experience. If hair must be secured (mechanically restrained) to meet these requirements, the device or method used to restrain must not interfere with the safe and proper use of personal protection equipment (PPE). It must remain restrained under all conditions of work or activity on all field/clinical rotations.
- ❖ In no event shall the length of facial hair (sideburns or the style of moustache) preclude the proper wearing of personal protection equipment (i.e. N95/P-100).
- ❖ EMSTA College staff shall have the complete authority to cause the above standards to be met. The burden of proof, should a conflict arise, shall be on the student.
- ❖ Deviations may be permitted only when facial characteristics are unusual, making stated regulations impossible to administer, or by special permission by the Program Director.

## Appearance – Tattoo, Scarification, Branding and Piercings

- ❖ Many factors influence the community’s confidence in Emergency Personnel and in our training program. The image we present to the community must be one of professionalism. Our appearance is of utmost importance.

### TATTOOS, SCARIFICATION, BRANDING

- ❖ It is the **preference** of the College that should a student or instructional staff member have any tattoo, scarification, or branding, an attempt should be made to cover it/them by the approved uniform during all class meetings.
- ❖ Any tattoo, scarification or branding shall NOT be visible while on field/clinical rotations or representing the College in any official capacity. Tattoos, scarifications or brandings must be covered with the school-approved uniform, including, but not limited to, a long-sleeve shirt, jacket, sweater or turtleneck sweater.
- ❖ The display of a tattoo, scarification or branding considered inappropriate, unprofessional or offensive, regardless of its location, by any staff member or student of the College, while in class, performing field/clinical experience or representing the College in any official capacity is strictly prohibited.
- ❖ The following includes, but is not limited to, the types of tattoos, scarifications or brands prohibited by this policy:
  - Depictions of nudity or violence.
  - Sexually explicit or vulgar art, words, phrases or profane language.
  - Symbols likely to incite a strong reaction in the workplace, i.e., swastikas, pentagrams or similar symbols.
  - Initials, acronyms or numbers that represent criminal or historically oppressive organizations,
    - *i.e., AB, KKK, SS, MM, BFG, HA, MS13, 666 or any street gang names, numbers, and/or symbols.*

### PIERCINGS / JEWELRY

- ❖ The following standards for piercing and jewelry are in place for student safety. Students, during skills lab and/or field/clinical experience, may suffer injuries to pierced areas during skills practice labs or patient encounters (i.e., combative/alterd patients). These standards are also in place to aid in the professional appearance the community expects from EMS personnel.

- Conservative jewelry is permitted.
- Studded earrings only are permitted. The earrings shall be plain and no more than ¼” in diameter.
  - *Hanging, hoops or “plug” earrings are strictly prohibited.*
  - *Earrings may only be worn in the earlobes.*
- While performing any field/clinical experience, all uniformed students may only wear one set of stud-type earrings with only one earring per ear.
- The piercing and wearing of associated jewelry in all other visible parts of the body is strictly prohibited

### **Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):
  - School officials with legitimate educational interest;
  - Other schools to which a student is transferring;
  - Specified officials for audit or evaluation purposes;
  - Appropriate parties in connection with financial aid to a student;
  - Organizations conducting certain studies for or on behalf of the school;
  - Accrediting organizations;
  - To comply with a judicial order or lawfully issued subpoena;
  - Appropriate officials in cases of health and safety emergencies; and
  - State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

For additional information, you may call 1-800-USA-LEARN (1-800-872-5327) (voice). Individuals who use TDD may call 1-800-437-0833, or you may contact us at the following address:

Family Policy Compliance Office  
 U.S. Department of Education  
 400 Maryland Avenue, SW  
 Washington, D.C. 20202-852

### Grading – EMT-Basic Training Program

- ❖ An integral part of the **EMT-Basic Training Program** is on-going evaluation of the student's academic performance. Substandard academic work will result in expulsion from the program.
- ❖ Any student caught cheating on a test will be immediately expelled from the program.
- ❖ All students must maintain a minimum average of 80% on all chapter quizzes. A student, who fails to meet the average score of 80% after the first midterm, will be placed on Academic Probation. Failure to obtain an average score of 80% after the second midterm will result in expulsion from the program. Students have multiple attempts at each chapter quiz, with the highest score applied to grading. Students have multiple attempts to obtain the highest score for both midterms. There is only one attempt at the final exam.
- ❖ The passing grade for the Mid-Term exams and Final exam is 80%.
- ❖ **NREMT Skills Examination.** Students failing three (3) or less stations are eligible for a same day retest of the skills failed. Failing a same day retest will require the student to retest only those skills failed at a different site with a different examiner. Failure of the retest attempt at a different site and with a different examiner constitutes a complete failure of the practical examination. The student is allowed to test a single skill a maximum of three (3) times before he/she must retest the entire practical examination. Failing four (4) or more stations constitutes a complete failure of the practical examination. Any complete failure of the practical examination will require the student to document remedial training over all skills before re-attempting all stations of the practical examination.
- ❖ Students will be allowed to take the final written and skills exams only upon the following conditions:
  - If they have passed all the quizzes and midterms and met the 80% minimum average score
  - If they have successfully completed all clinical and field ride-a longs and submitted all required paperwork and prerequisites
- ❖ The minimum score for the Final written exam is 80%. No re-take is available for this exam. Failure of a final written exam will result in expulsion from the program.

### Overall Grading and Examination Security.

Grading for the overall didactic portion is divided into three (3) segments, quizzes and exams (2 mid-terms and final).

Clinical and field grading criteria are documented on the forms provided in the student packet.

### Didactic

- ❖ Quizzes
  - Quizzes are provided in the student workbook as “take home” practice exercises. This process stimulates and encourages the necessity of study groups as a function of learning the subject material.
- ❖ Online Chapter quizzes
  - Chapter quizzes are required of each chapter covered in the classroom and are located online on JBCourse Manager. The quizzes are multiple-choice and the minimum passing score is 80%. The student has multiple attempts at each quiz. The highest score is applied towards final average. Failure to achieve an average score of 80% after all chapter quizzes have been completed will result in expulsion from the program. The chapter quizzes account for 50% of the total didactic portion of the program.
- ❖ Mid-Term Exams
  - The Mid-Term Exams are taken half way through and at the end of the didactic portion of the class. The subject matter areas are listed in student's course schedule as well as the due dates for each exam. The exams are taken online at JBLearning.com. The exams are multiple-choice, and the minimum passing score is 80%. The student is encouraged to take the exam as many times as necessary, but must score at least an 80%. Late submissions and a midterm exam of less than 80% will require the student to retake the exam and obtain an 85%. The Mid-Term Exams account for 25% of the total didactic portion of the program.

❖ Final Exam

- The Final Exam will be given at the end of the didactic portion of the program and is comprehensive (includes all subject areas from the entire program.) The exam will be multiple-choice and the minimum passing score is 80%. There are no retakes allowed for the Final Exam. Failure to pass this exam will result in expulsion from the program. The Final Exam accounts for 25% of the total didactic portion.

❖ Practical Skills

- Each student must show proficiency in all outlined practical skills prior to completion of the didactic portion of the course. Specific dates are found in the Course Schedule. Students failing three (3) or fewer stations are eligible for a same day retest of the skills failed. Failing a same day retest will require the student to retest only those skills failed at a different site with a different examiner. Failure of the retest attempt at a different site and with a different examiner constitutes a complete failure of the practical examination. The student is allowed to test a single skill a maximum of three (3) times before he/she must retest the entire practical examination. Failing four (4) or more stations, constitutes a complete failure of the practical examination. Any complete failure of the practical examination will require the student to document remedial training over all skills before re-attempting all stations of the practical examination.

**EMS COURSE INFORMATION – EMT BASIC**

EMSTA’s EMT-Basic Program is a comprehensive program consisting of classroom (didactic), skills lab, clinical (hospital observation), and field (ambulance ride-along) components. The curriculum is based on the NREMT and 1995 U.S. DOT guidelines for EMT training and Title 22 for the State of California. The program is comprised of the following hours of instruction:

Online Classroom:	50 hrs.
Didactic Training:	88 hrs.
Skills Lab Training:	32 hrs.
Clinical/Field:	18 - 20 hrs.

Upon completion of the entire course, a Certificate of Completion is issued. This certificate allows students to apply for the National Registry EMT-Basic examination, and upon successful completion will receive recognition as an EMT-B through San Diego County Emergency Medical Services. Students will then subsequently be eligible for employment as an EMT-Basic.

**Didactic Portion**

This is the classroom portion of the training program. This section consists of 88 hours of lecture presentations, discussions, and workshops. The didactic portion of the program lasts 8 weeks. Successful completion of the didactic section requires a minimum score of 80% on all written exams.

**Skills Lab**

This practical portion of the training program consists of 32 hours of skills training under controlled laboratory conditions and runs concurrently with the didactic section. It is designed to familiarize the student with the procedures associated with the practice of EMT-Basic skills. The student will utilize all equipment required and necessary to function as a competent EMT-Basic before practicing on humans in the field.

**Clinical Experience**

This practical, “hands-on,” portion of the training program puts the student in direct contact with actual patients during controlled, in-hospital training sessions. This portion allows the student to complete a minimum of 8 hours of patient contact in a clinical setting. This experience may be as an observer as well, depending on the assignment given by their preceptor.

## **Field Experience**

This final practical portion of the program consists of an ambulance ride-along on a BLS rig for a minimum of 10 hours. The student will perform the full scope of EMT-Basic practice, which may be limited to direction from the full-time EMT who is acting as their preceptor. This experience may be as an observer at times, based on the assignment given by the preceptor.

## **Current Fees and Tuition:**

The total cost of the program is \$1,000.00, including a non-refundable registration fee of \$75.00 and a non-refundable Student Tuition Recovery Fund fee of \$2.50. Tuition for the didactic portion is \$600.00, and the fee for equipment (required textbook/workbook, online course access, class materials, school uniform shirts, liability insurance, and limited remedial assistance) is \$222.50. NREMT skills testing fee is \$100.00. Course payment information is listed at [www.emstacollege.com](http://www.emstacollege.com), *Tuition Information*.

Itemized fees are as follows:

Registration (Non-Refundable)	Student Tuition Recovery Fund (Non-Refundable)	Textbooks	Online Course Access	Classroom Materials	Uniform Shirts	Liability Insurance	NREMT Skills Test	Tuition	*Total Cost
\$75.00	\$2.50	\$117.00	\$40.00	\$20.00	\$40.00	\$5.50	\$100.00	\$600.00	\$1,000.00

\*Charges are for the period of attendance and the entire program.

## **Student Tuition Recovery Fund**

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident, or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

**Grading – Paramedic Training Program**

- ❖ An integral part of the **Paramedic Training Program** is on-going evaluation of the student’s academic performance. Substandard academic work will result in expulsion from the program.
- ❖ Any student caught cheating on a quiz, block or final exam will be immediately expelled from the program.
- ❖ All students must receive a minimum of 80% on each quiz, test, or exam. Students may fail 25% of the protocol quizzes or drug quizzes. There are a total of 63 quizzes in the program; 25% equates to 16 quizzes. Should a student fail the 17<sup>th</sup> quiz, he/she will be dropped from the program. A student who fails to obtain a score of 80% will be allowed to re-take the failed quiz once. The failed score will count against the grade point average. Failure to obtain a score of 85% on a re-take quiz will result in expulsion from the program.
- ❖ Should a student elect not to take a quiz, a score of zero will be recorded. Should a student elect not to retake a failed quiz, a score of zero will be recorded. Either of these instances is grounds for immediate expulsion from the program. Quizzes and retakes must be completed prior to the start of the next block. If unforeseen circumstances occur, it will be up to the discretion of the Program Director to make exceptions to this policy.
- ❖ The passing grade for block exams is 80%. A student who fails to obtain a score of 80% will be allowed to re-take the block exam once. Failure to obtain a score of 85% on the re-take will result in expulsion from the program. During the entire program a student will be allowed a maximum of three block exam re-takes. Failure of a fourth block exam or failure of a re-take block exam will result in expulsion from the program. Re-take block exams shall be accomplished that following Thursday, as all block exams are administered on Mondays (unless otherwise noted in the class schedule). Re-take quizzes shall be accomplished on the following class day.
- ❖ Students must pass all final graded SIMMS practical stations. Students who fail any practical station on graded SIMMS will be allowed to re-take that station. A maximum of one re-take per practical station is allowed. Failure of the first re-take will result in expulsion from the program.
- ❖ Students will be allowed to take the final written and skills exams only upon the following conditions:
  - If the student has passed all block exams
  - If the student has successfully completed all practical skills stations
  - If the student has passed and obtained certification in BCLS, ACLS, PALS, PEPP, and PHTLS, as per standards set forth from the American Heart Association and NAEMT.
- ❖ The minimum score for the final written exam is 80%. No re-take is available for this exam. Failure of a final written exam will result in expulsion from the program.

**Graduation Requirements**

- ❖ Successful completion of the paramedic training program will require students to meet the following criteria:
  - Must have completed all required hours
  - Must have passed the final written exam with a minimum score of 80%
  - Must have passed the final skills practical exam
  - Must have passed the Field Readiness Interview
  - Must have successfully completed the clinical and field internship, with a written recommendation from the preceptor, and submitted all required documentation
  - Must have received a recommendation for completion from the Program Director
  - Must have received a recommendation for completion from the Clinical Coordinator
  - Must have received a recommendation for completion from the Primary Instructor
  - Must have received a recommendation for completion from the Medical Director
  - Must be eligible to sit for the NREMT paramedic certification/licensure exam
  - Must have cleared all financial obligations

**Overall Grading and Examination Security**

- ❖ Grading for the overall didactic, clinical and field internship portions of the class are divided up into two equal segments. The didactic portion is worth 50% of the total grade and clinical/field internship is worth 50% of the total grade.

- ❖ Clinical and field internship grading criteria will be covered during clinical orientation, at the end of the didactic portion of the class.

## **Didactic**

### ❖ Quizzes

Quizzes will be given on a regularly scheduled basis, as well as on a non-scheduled basis. Quizzes are tools designed to assess knowledge of specific areas of study, including San Diego County drug and protocols. They will consist of various techniques, e.g., multiple choice, fill in the blank and essay, in order to accurately assess the students knowledge in a particular subject area. Students must pass all quizzes with an 80%. One retest per quiz will be allowed, but the maximum score to be recorded on a retake will be the minimum passing score. Quizzes account for 15% of the total didactic portion.

### ❖ Tests

Tests are tools designed to assess knowledge in specific areas of study including ACLS, PALS, PEPP, PHTLS, medical math, and pharmacology. They will have minimum scores that are recognized nationally or set by the faculty. Students will be allowed one retake after remediation. The maximum score to be recorded on a retake will be the minimum passing score. Tests account for 5% of the total didactic portion.

### ❖ Block Exams

Exams will be given at the end of every major block of the curriculum. They will consist of various techniques, multiple choice, fill in the blank and essay, and used to accurately assess the students knowledge in a particular subject area. Students must pass all exams with an 80%. Block exams account for 40% of the total didactic portion.

### ❖ Final Drug and Protocol Exam

The final drug & protocol exam will be given at the end of the didactic portion of the program and will include all of the San Diego County drugs and protocols in the flip book. The exam will be multiple choice and the minimum passing score is 80%. There are no retakes allowed for the drug and protocol final exam. Failure to pass this exam will result in expulsion from the program. The drug and protocol final exam accounts for 15% of the total didactic portion.

### ❖ Final Exam

The final exam will be given at the end of the didactic portion of the program and will include all subject areas from the entire program. The exam will be multiple choice and the minimum passing score is 80%. There are no retakes allowed for the final exam. Failure to pass this exam will result in expulsion from the program. The final exam accounts for 15% of the total didactic portion.

### ❖ Student Lectures

Each student will be assigned a San Diego County protocol or drug to present in class, and the instructor will observe these presentations. Any presentation that is substandard will be dealt with on a case-by-case basis.

### ❖ A&P Project

Each group will be given an A&P topic to develop into a video production. The group's mentor will act as the Director/Producer. Each group's finished project should be no longer than 20 minutes in length. Each group will make ~~their~~ presentations in front of the entire class for grading. The winning team will go to lunch with the Program Director and Clinical Coordinator. Each group's project will be individually graded and that grade will be part of the overall didactic grade. The A&P project accounts for 10% of the total didactic portion.

## **Practical Skills Evaluation (Graded SIMMS)**

- ❖ Each student must show proficiency in all outlined practical SIMMS skills prior to completion of the didactic portion of the course. Specific dates will be set aside to facilitate this process. Students must pass all final graded SIMMS practical stations with an 80%. Students who fail any practical station or graded SIMMS will be allowed to re-take that station and must score an 85%. Students who are a "no show" or late by 15 minutes, will be considered a fail and will be immediately expelled from the program. A maximum of one re-take per practical station is allowed. Failure of the first re-take from any station will result in expulsion from the program.

Students who fail the second attempt will be required to re-take the entire Paramedic Training Program from the beginning at their discretion. The school will offer a discount to those students who elect to return for a second chance.

### **Clinical Rotations**

- ❖ Each student must complete 160 hours of Clinical. The assigned Clinical Instructor will document the successful completion on the paperwork provided. Each student is required to complete 140 hours at the assigned Hospital and 20 hours at Rady Children’s Hospital. Failure to successfully complete this portion of the program will result in expulsion or reassignment to complete this portion with the next Paramedic class. If you are reassigned, you will not graduate with your class and you will not be allowed to treat pediatric patients during your Field Internship, e.g., ET tubes, IV’s.

### **Field Readiness Interview (Oral Boards)**

- ❖ Each student must show competency in the standard required topics selected by the school that signifies he/she is ready to enter the Field Internship portion of the program. Should a student score below 80% on the first attempt, the instructor will schedule a second attempt. Failure to score an 85% on the second attempt, a “no show” or late by 15 minutes will be considered a fail and will result in immediate expulsion from the program.

Students who fail the second attempt will be required to re-take the entire Paramedic Training Program from the beginning at their discretion. The school will offer a discount to those students who elect to return for a second time.

### **Field Internship**

- ❖ The internship is the final practical portion of the program, which consists of 529 hours, twenty-two 24-hour shifts, or forty-four 12-hour shifts. Students will be assigned to an active Field Preceptor with either a private ambulance service or fire department paramedic unit. The student will perform the full scope of practice of the EMT-Paramedic, under the direct supervision of their preceptor. An EMSTA Primary Instructor will also be assigned to monitor the students’ progress on a shift-by-shift basis while in this rotation.
- ❖ The Program Director has the final discretion to determine the pass/fail criteria.

## **EMS COURSE INFORMATION - PARAMEDIC**

EMSTA’s Paramedic Training Program is a comprehensive course consisting of classroom (didactic), skills lab, clinical (hospital experience), and field internship components. The curriculum is based upon the 1999 U.S. D.O.T. guidelines for paramedic training programs. The Program comprises a total of 1,249 hours of instruction. The breakdown is as follows:

Didactic:		
Classroom	=	369 hours
Skills Lab	=	191 hours
Clinical	=	160 hours
Field Internship	=	529 hours (22, 24-hr. shifts or 44, 12-hr. shifts)

The Paramedic Training Program at EMSTA is 11 months long followed by graduation approximately two weeks later. Before a student completing this program can work as a licensed paramedic, the student must take and pass the National Registry Certification computerized exam and the National Registry Practical Skills exam after graduation from the program. These two additional exams cannot be completed on the same day. The computer-based National Registry exam is offered on various dates at eight Pearson Vue Educational Centers located throughout the State of California. The National Registry Practical Skills exam is scheduled approximately one month after graduation at the EMSTA school location, or the student can attend any other National Registry Practical Skills exam offered at various times at colleges throughout the State. After passing the National Registry computer-based exam and Practical Skills exam, the student must obtain a State Paramedic license. This process can take as long as four weeks, depending on the workload of the specialist at the CA State

EMSA office. Once the student receives the State Paramedic License, he/she can apply for a job as a licensed Paramedic. The entire process beginning with enrollment in the Paramedic Training course to job placement can take up to 16 months.

### **Objective-Based Course of Study Policy**

Our Paramedic Training course of study is based on mastering objectives. Within each and every lecture, there are finite and measurable objectives that the students must master prior to moving on to the next lecture. In the event that the course is in the need of remediation related to certain objectives, extra time and/or course days may be added. These changes will in no way alter or change the cost of the program for the student.

It is important to note that the didactic portion of the course will adhere to the total number of hours as stated in the catalog, as this portion is the most demanding, in terms of self-study. It is for this reason that it is critical for the student to attend each and every class session to stay abreast of current progress throughout the entire program of study.

Upon completion of the entire course, a Certificate of Course Completion will be issued. This certificate will allow the student to apply for National Registry Certification/Licensure and subsequently for employment as an EMT-Paramedic.

- ❖ The Point Loma Nazarene University/EMSTA College for EMS Consortium is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Commission on Accreditation of Educational Programs for the EMS Professions (CoAEMSP). The Commission may be contacted at the following address:  
Commission on Accreditation of Allied Health Education Programs  
1361 Park Street  
Clearwater, FL 33756  
727-210-2350  
[www.caahep.org](http://www.caahep.org)

### **Didactic Portion**

This classroom portion of the training program consists of 340 hours of lecture presentations, discussions, and workshops. The didactic portion of the program lasts six months. Successful completion of the didactic section requires a minimum score of 80% on all written exams.

**Student Advisory Board** is comprised of a select group of students who meet on a regular basis with the faculty to represent the class and voice their concerns.

### **Skills Lab**

This practical portion of the training program consists of 220 hours of skills training under controlled laboratory conditions and runs concurrently with the didactic section. It is designed to familiarize the students with the procedures associated with the practice of Paramedicine. The student will utilize state-of-the-art equipment, view an autopsy (if possible), as well as practice on a SIMMS manikin with IVs, intubations, and needle thoracotomy before practicing on humans in the Clinical portion.

### **Clinical Experience**

This practical, “hands-on,” portion of the training program puts the student in direct contact with actual patients during controlled, in-hospital, training sessions. This portion requires the student to complete 160 hours of patient contact in a clinical setting. Students will work under the direct supervision of a preceptor at the facility and hone their skills learned in the Skills Lab. An EMSTA Primary Instructor will also be assigned to monitor the students’ progress. Students may work with preceptors in the Emergency Department, Intensive and Cardiac Care Units, Surgery, Cardiac Cath Lab, Laboratory, Labor and Delivery, Nursery, and other related areas.

## **Field Readiness Interview**

This interview process is intended for the paramedic student to show proficiency in the standard required topics that his/her preceptor would be asking on the first day of the Field Internship. The subject matter of the interview will be selected on a random basis by a panel of three EMSTA instructors. All questions have been verified as reliable and valid by the faculty prior to the interview. The student should prepare him/herself to answer questions such as: identification of ECG rhythm strips, pathophysiology, A&P, five parts of the run, and San Diego County drugs and protocols.

## **Field Internship**

Students are required to have a minimum of 40 Advanced Life Support contacts during this phase of training. The preceptors in this rotation have at least two years of full time EMT-Paramedic experience. Every effort is made to keep each student with his or her assigned preceptor through the entire field internship portion. If a student resides outside the direct service area of the school, he/she may apply to arrange preceptorship closer to his/her home. Please see the Program Director for more details. Some field internship locations may charge the student to precept with their personnel. This charge is included in the cost of the course.

Didactic classroom sessions typically meet between the hours of 9:00 a.m. to 5:00 p.m. Monday, Wednesday, and Friday. Clinical sessions are arranged individually with the facility or preceptor. The Field Internship is arranged with the preceptor on a shift basis, according to his/her regular schedule. The time allowed to complete the course is 11 months for the March class and 11 months for the September class.

The NREMT has recently implemented CBT (Computer Based Testing) for their written exam. Students will be eligible to take this exam as soon as they complete the Field Internship portion of the Program. Some students may finish the Field portion of the Program sooner, as a 24-hour unit assignment will complete in two months, while a 12-hour unit assignment will complete in three months; twenty-two 24-hour shifts vs. forty-four 12-hour shifts). It is the school policy to graduate the entire class together. Passing the NREMT Skills testing is required to obtain an NREMT Certification card. The school typically schedules this testing after graduation, which would eliminate the possibility of students finishing the Program ahead of others. The NREMT testing fees are not included in the course fee.

Although the State of California recognizes the National Registry Exam for EMT-Paramedic as the licensing examination, the individual counties may have restrictions on the paramedic practice within the respective county. The curriculum at EMSTA College is designed to provide education in both theory and skills consistent with the National Curriculum. We will be teaching protocols for San Diego County only.

## **Field Internship Remediation Policy**

Should a student fail the Field Internship portion of the program, he/she must be remediated prior to re-taking the Field. The student will remediate by:

- Successfully completing a 48-hour DOT certified Paramedic Refresher class at EMSTA
- Successfully completing three Graded Simulations including Medical, Trauma, and Mega Code.
- Successfully completing Clinical Rotations (if required)
- Successfully completing Oral Boards Examinations
- Successfully completing Field ride-alongs documenting a total of 30 ALS contacts.
- Successfully completing full Field Internship

Upon successful completion of these requirements, the student will be eligible to re-take the Field Internship with a new Preceptor. Upon successful completion of the Field re-take, the student then must complete a check-off ride with their original Preceptor to verify successful completion of the Field Internship. Failure to complete the Field re-take will result in the student's inability to complete the Program at EMSTA. Tuition for the Field re-take portion of the program is \$1,700.00 (if Clinical Rotation required).

Itemized fees are as follows:

Paramedic Refresher	Graded SIMMS	Clinical Rotation (if required)	Oral Boards	Field Internship Preceptor Fee	Field Internship Mentor Fee	Total Cost
\$450.00	\$125.00	\$300.00	\$125.00	\$500.00	\$200.00	\$1,700.00

## Leave of Absence (LOA)

Should a student start his/her LOA during the Field Internship, fees incurred upon returning to complete the Field Internship are: \$200.00 Mentor fee and \$500.00 Preceptor fee.

## Current Fees and Tuition

The basic cost of the program is \$11,000.00. There is a non-refundable Registration fee of \$75.00 and a non-refundable Student Tuition Recovery Fund fee of \$27.50. Tuition for the didactic portion is \$8,175.00, the fee for equipment (required textbooks/workbooks, online course access, class materials, school uniform, liability insurance, certifications, and limited remedial assistance) is \$1,922.50; the fee for Clinical Rotation is \$300.00, and the fee for the Field Internship is \$500.00. Additional expenses may be incurred for supporting (optional) textbooks, tutoring, and additional or replacement required attire. *There is a separate fee of \$10.00 for the course requisite Wonderlic SLE entrance exam.* Course payment information is listed at [www.emstacollege.com](http://www.emstacollege.com), *Tuition Information*.

Itemized fees are as follows:

Registration (Non-Refundable)	Student Tuition Recovery Fund (Non-Refundable)	Textbooks / Workbooks	Online Course Access	Class Materials	Uniforms	Liability Insurance	Certifications	Clinical Rotation / Field Internship	Tuition	*Total Cost
\$75.00	\$27.50	\$340.00	\$40.00	\$400.00	\$160.00	\$82.50	\$900.00	\$800.00	\$8,175.00	\$11,000.00

\*Charges are for the period of attendance and the entire program.

## Student Tuition Recovery Fund

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident, or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

## PHLEBOTOMY COURSE

Phlebotomy-Basic Program is a comprehensive course consisting of classroom (didactic), skills lab, clinical externship (hospital observation). The curriculum is based on the requirements set forth by the California Department of Public Health regulations and Title 22 for the State of California. The program comprises a total of 120 hours of instruction. The breakdown is as follows:

Didactic:	
Classroom	= 40 hrs.
Skills Lab	= 20 hrs.
Clinical:	
Externship	= 60 hrs.
Total	= 120 hrs.

Upon successful completion of the entire course (didactic, skills and clinical externship), a certificate will be issued by EMSTA College. This certificate will allow the student to receive his/her MMCI card (Multi-Skilled Medical Certification Institute, Inc.) for their National Center for Competency Testing (NCCT) exam (included in the tuition).

### **Didactic Portion**

This classroom portion of the training program consists of 40 hours of lecture presentations, discussions, and in-class workshops. The didactic portion of the program lasts 9 days. Successful completion of the didactic section requires a minimum score of 80% on all homework assignments, written quizzes, and final exam. Students are required to pass the NCCT exam prior to entering into the externship. It is also a state requirement for obtaining a license. The final exam will be given at the end of the didactic portion of the program and will include all subject areas from the entire program. The exam is multiple choice, and the minimum passing score is 80%. There are no retakes allowed for the final exam. Failure to pass this exam will result in expulsion from the program.

Successful completion of the phlebotomy technician program will require students to meet the following criteria:

- Successfully meet lab requirements
- Pass didactic final exam with an 80%
- Successfully complete the NCCT Exam
- Complete background check/drug screen
- Verification of extern facility student requirements
- Successfully complete the externship
- Apply for state license on campus

### **Skills Lab**

This practical portion of the training program consists of 20 hours of skills training under controlled laboratory conditions and runs concurrently with the Didactic section. It is designed to familiarize the students with the procedures associated with the practice of Phlebotomy skills. The student will utilize all equipment required and to competently practice Phlebotomy basics before practicing on humans in the field.

### **Clinical Externship Experience**

This practical, “hands-on,” portion of the training program puts the student in direct contact with actual patients during controlled, in-hospital/clinical training sessions. This portion requires the student to complete \*60 hours of patient contact in a clinical setting. This experience may be as an observer as well, depending on the assignment given by the preceptor. Students will be required to have their sign-off of various blood draws and time/attendance sheet completed prior to the end of clinical externship.

\*The externship can be 60, 90, or 120 hours, depending on the site. The school has no control over this facility externship requirement. Students will be required to complete the externship within a set time frame depending on location (see Externship Completion Policy).

**Advanced Students**

Advanced students will join in on the fourth day at 10:30 a.m. and sit four (4) days of didactic to meet California state requirements of 20 hours minimum didactic review, completing homework assignments and daily quizzes and taking the final exam. Advanced students are not required to go to skills lab or an externship; however, advanced students must supply proof of a minimum of 1050 hours of phlebotomy experience within the last five (5) years. The form can be provided upon request or provided by institution where student previously obtained the required experience (CALIFORNIA STATEMENT OF PHLEBOTOMY PRACTICAL EXPERIENCE).

**Remediation**

Students who fail the NCCT twice will be required to attend didactic again as an Advanced Student. Upon successful completion of that portion of the program, the student will be able to sit for the NCCT exam for a third time. Should the student fail this exam a third time, he/she will be dropped from the program.

After successful completion of the NCCT exam, the student will be assigned to an externship site for completion of the course.

**Current Fees and Tuition for Advanced Students**

The total cost of the Advanced program is \$700.00, including a non-refundable \$75.00 registration fee and a \$2.50 non-refundable Student Tuition Recovery Fee. Tuition for the didactic portion is \$430.00, and the fee for equipment (required textbooks & class materials, scrubs, and limited remedial assistance) is \$192.50. Payment of \$350.00 is due at enrollment. The additional \$350.00 is due on the first day of class.

Itemized fees are as follows:

Registration Fee (non-refundable)	Student Tuition Recovery Fund (non-refundable)	Textbook	Class Materials	Uniform scrubs	Tuition	Total Cost
\$75.00	\$2.50	\$65.00	\$92.50	\$35.00	\$430.00	\$700.00

\*Charges are for the period of attendance and the entire program.

**Current Fees and Tuition for Full Program**

The total cost of the full program is \$2,500.00, including a non-refundable \$75.00 registration fee and a \$7.50 non-refundable Student Tuition Recovery Fund fee. Tuition for the didactic portion is \$1,700.00; the fee for equipment (required textbooks, class materials, uniform scrubs, liability insurance, and limited remedial assistance) is \$617.50; National Curriculum Competency Test (NCCT) is \$100.00. There is a separate fee of \$10.00 for the course requisite Wonderlic SLE entrance exam. Course payment information is listed at [www.emstacollege.com](http://www.emstacollege.com), *Tuition Information*.

Itemized fees are as follows:

Registration Fee (non-refundable)	Student Tuition Recovery Fund (non-refundable)	Textbook	Class Materials	Uniform Scrubs	Liability Insurance	National Curriculum Competency Test	Tuition	Total Cost
\$75.00	\$7.50	\$65.00	\$485.00	\$35.00	\$32.50	\$100.00	\$1,700.00	\$2,500.00

\*Charges are for the period of attendance and the entire program.

**Student Tuition Recovery Fund**

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and

2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident, or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

## Allied Health – ECG Technician Program

Electrocardiograph (EKG or ECG) Technicians operate equipment that records and measures heart activity. These measurements are used to assist cardiologists and other physicians in diagnosing and treating cardiac (heart) and peripheral vascular (blood vessel) problems. An EKG technician first obtains a patient's medical history and medication use. Then they prepare a patient by attaching electrodes to the chest, arms, and legs. These electrodes will measure trace electrical impulses transmitted by the heart in order to obtain a printout that can be used by the physician. These tests are often done as part of routine examinations before surgeries, especially on older patients or those that have a history of cardiovascular problems. With additional on-the-job training or experience, EKG technicians may specialize in areas such as cardiac catheterization, Holter monitoring, phonocardiography, stress testing, and vectorcardiography. EKG technicians must be able to recognize emergencies and assist the physician in responding to them.

Upon completion of this 32-hour program, graduates will receive a course completion certificate.

### **Instructional Clock Hour Disclosure**

Program length: 4 weeks

Didactic portion: 4 hrs/day, 2 days a week – 8 hrs. per week = 32 hrs.

Total clock hours = 32 hrs.

### **Current Fees and Tuition**

The basic cost of the program is \$600.00. There is a non-refundable Registration fee of \$75.00 and a non-refundable Student Tuition Recovery Fund fee of \$2.50. Tuition for the didactic portion is \$300.00; the fee for equipment (required textbook, class materials and limited remedial assistance) is \$122.50; and the fee for the National Curriculum Competency Test is \$100.00. Course payment information is listed at [www.emstacollege.com](http://www.emstacollege.com), *Tuition Information*.

Itemized fees are as follows:

Registration Fee (non-refundable)	Student Tuition Recovery Fund (non- refundable)	Textbook	Class Materials	National Curriculum Competency Test	Tuition	Total Cost
\$75.00	\$2.50	\$75.00	\$47.50	\$100.00	\$300.00	\$600.00

\*Charges are for the period of attendance and the entire program.

### **Student Tuition Recovery Fund**

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student, who is a California resident, or are enrolled in a residency program, and prepays all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You may be eligible for STRF if you are a California resident, or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

# VETERANS INFORMATION BULLETIN ADDENDUM TO COURSE CATALOG

2011 - 2012

## EMSTA, Inc. DBA EMSTA College

Name of Institution: EMSTA, Inc. DBA EMSTA College

Physical Address: 11489 Woodside Ave.  
Santee, CA 92071

Mailing Address: P. O. Box 21894  
El Cajon, CA 92021

Telephone Number: 619-593-6782  
EMERGENCY: 619-562-4664

Fax: 619-593-6786

The Point Loma Nazarene University/EMSTA College for EMS Consortium is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP).

1361 Park Street  
Clearwater, FL 33756  
727-210-2350  
[www.caahep.org](http://www.caahep.org)

Bulletin effective January 1, 2011 – January 1, 2012

The information contained in this bulletin is true and correct in content and policy.

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Signature of School Official

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Date

## SCHOOL GOVERNING BODY, ADMINISTRATORS, AND FACULTY

- A. Owner  
EMSTA, Inc. dba EMSTA College  
(A California Corporation)
  
- B. Directors  
Rick Foehr, President  
Connie Foehr, Treasurer/Secretary
  
- C. Administrative Officials  
Dana Williams, Administrative Assistant
  
- D. VA Certifying Official  
Dana Williams
  
- E. Program Coordinators  
Ted Chialtas – Paramedic Program  
Rodney Geilenfeldt – EMT Program  
Andy Bleichwehl – Allied Health Program
  
- F. Instructors  
Ted Chialtas, MICP, BS / Paramedic Coordinator  
Jennifer Cochran, MICN, BSN / Paramedic Instructor  
Carolyn Gain, MICP, BS / Paramedic & ECG Tech Instructor  
Jessica Gall, MICP, BS, RN / Paramedic & Paramedic A&P Instructor  
Dan Saner, MICP, BS / Paramedic Instructor  
Carolyn Snow, MICP, BS, RN / Paramedic Instructor  
Rodney Geilenfeldt, MICP, BS / EMT Coordinator  
John Fiehler, MICP, BS / EMT Instructor  
Jon Hamblin, MICP, AS / EMT Instructor  
Ben Jackson, MICP, BS / EMT Instructor  
Andy Bleichwehl, LVN, CPT / Phlebotomy Primary Instructor
  
- G. Medical Director  
Pete Witucki, M.D.

## INSTRUCTIONAL FACILITIES

The school's physical address is 11489 Woodside Ave., Santee, CA 92071. The school consists of 10,000 square feet of classroom and office space specifically designed for a trade school. There are four administrative offices and eight separate classrooms. Two classrooms have a capacity for 40 students and six classrooms have a capacity for 30 students. The school has ample teaching equipment sufficient to meet educational needs (see list below). Two restrooms, one male and one female, are located within easy access of all classrooms and are equipped with handicap accommodations. There is also a lunchroom centrally located as well as an outside break area. Maximum capacity for each course is as follows:

Paramedic Training: 36  
EMT-Basic: 36

Phlebotomy Technician: 20  
ECG Technician: 20

## POLICIES

### A. Refund Policy

This school has and maintains a policy for the refund of the unused portion of tuition, fees, and other charges in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued there from at any time prior to the completion. The amount charged to the veteran or eligible person for tuition, fees, and other charges does not exceed the approximate pro rata portion of the total charges for tuition, fees, and other charges, that the length of the completed portion of the course should bear to its total length.

## DETAILED INSTRUCTIONAL SCHEDULE PER COURSE/PROGRAM

EMT-Basic Course - total number of weeks: 8

Class days and time schedule:

Monday – Thursday, 0900 hrs. to 1300 hrs.

Monday – Thursday, 1800 hrs to 2200 hrs.

EMT-Basic Course – total number of weeks: 16

Class days and time schedule:

Tuesday and Thursday, 1800 hrs to 2200 hrs.

Paramedic Training Course - total number of weeks: 40

Class days and time schedule:

Monday, Wednesday, and Friday, 0900 hrs. to 1700 hrs.

Thursday is mandatory ALS ride-along or Mentor day

Phlebotomy Technician Course: total number of weeks: 6

Class days and time schedule:

Monday, Tuesday, Wednesday, Thursday, Friday, 0800 hrs. to 1430 hrs.

ECG Technician Course – total number of weeks: 4

Class days and time schedule:

Monday and Wednesday, 0900 hrs. to 1300 hrs.

**ADVERTISEMENT:** Institution is approved by the California State Approving Agency to enroll veterans and other eligible persons.

REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS

For information or for resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-800-827-1000.

EMSTA College  
11489 Woodside Ave.  
Santee, CA 92071

I have received a copy of the Veterans Information Bulletin, which contains the rules, regulations, course completion requirements, and costs for the specific course in which I have enrolled.

Print Name (Veteran or Eligible Person): \_\_\_\_\_

Signature: \_\_\_\_\_

Social Security or C-Number: \_\_\_\_\_

Enrolled by: \_\_\_\_\_ Date: \_\_\_\_\_

ALS EQUIPMENT LIST	NUMBER AVAILABLE
CPR Mannequins, adult and baby	40 ea
Intubation mannequins, adult	6
Intubation mannequins, pediatric	6
Airway Bag	10
O2 cylinders	10
Flowmeter	10
O2 masks and nasal cannulas	20 ea
Suction equipment, Jr. Escort	6
Suction tubing	6
Rigid and flexible suction catheters	6
Pocket mask	8
One-way valve CPR mask	40
Bag-valve-mask, adult	20
Bag-valve-mask, pediatric	10
Demand-valve-mask resuscitator	1
Oral and nasal airways, various sizes	20
Combitube	12
Endotracheal tube	12
Traction splint, Sagar	4
Traction splint, Hare	2
Extrication device, KED	6
Backboards	8
Head immobilizers	6
Cervical collars, various sizes	15
Obstetrical mannequin	6
OB kits	6
Tourniquets	20
Various bandages and splints	20
IV tubing and solution - Normal Saline	12
Antishock garment	8
Zoll, Cardiac monitor/defibrillators	6
B/P cuffs and stethoscopes	25
AED equipment for training	6
Medications in current scope	numerous
Scoop stretcher	4
Stryker Gurney	1
Rhythm generator	6
Glucometer	2
Bite stick, plastic	10
KY jelly	1 pkg
Defib. Pads	12
EKG recording paper	2 cases
Electrodes, adult	na
Electrodes, pediatric	na
Mask, fluid shield w/visor	na
Mask, molded, surgical	10
Goggles	2 boxes
Alcohol preps	4 boxes
IV dressing, venigard	2 boxes
Needle safety glide, various sizes	numerous

Syringe, various sizes	1 box of each
Tubex injector	6

ALS EQUIPMENT LIST, continued	NUMBER AVAILABLE
Bag infuser	1
Cold pack	1 case
Hot pack	1 case
Irrigation solution, 500 ml Normal Saline	1 case
Irrigation solution, 500 ml Sterile Water	1 case
Sam splint	8
Transpore tape, 1"	2 boxes
IV cath, angiocath 14Ga x 2"	8
IV cath, 20 Ga., 22 Ga., 24 Ga.	2 boxes each
Trauma shears	6
B/P cuff, thigh	1
Disposable pen lights	4
Leather restraints	na
Sharps biosafety container	6
Tubular stockinette (baby cap)	4
Thermometer, oral	na
Thermometer, rectal	na
Triage tags	15
Urinal, male	na
Bed pan, female	na
Wash basin	4
Gloves, assorted sizes	2 ea
Pulse oximeter	1
Pulse Ox finger probe	1
Batteries, various sizes	numerous
Drug box	6
Mobile radio, walkie-talkies	12
Trauma bag	6
Pediatric bag	6
Burn sheets, sterile	box
Pediatric immobilizer splint	2
Computers	20
Desks/Tables	60
White boards	12
SIMMS mannequin	1
IV arms and leg	6 ea
Skeleton on a stand	1
Heart model	0
Multi-media cart	1
Lap top	1
IO needles	6
Cardiac pacing pads	box
Broslow tape	6
IV Stands	4